

From: noreply@formstack.com
To: [Willis, Ciara](#); [Miller, Thomas V](#); CTDORN@kissimmee.org
Subject: The Florida Bar Young Lawyers Division Law School Affiliate 2020 Professionalism Grant Application
Date: Monday, November 09, 2020 4:38:50 PM
Attachments: [99905786_DRAFT 2 Etiquette Grant Proposal and Budget \(1\).docx](#)
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Formstack Submission For: **The Florida Bar Young Lawyers Division Law School Affiliate 2020 Professionalism Grant Application RD2**

Submitted at 11/09/20 4:38 PM

Name of Law School Affiliate :

Colleen Damrath and Janesha Mohorn

Individual Contact Name:

Danielle Clark

Contact Email:

dnclark@avemarialaw.edu

Mailing Address (where The Florida Bar should send grant funds):

1025 Commons Circle
Naples , FL 34119

Event Name:

Professionalism Etiquette Class

Estimated Event Cost:

500

Estimated Attendance:

45

Dollar amount requesting

from the
Young
Lawyers
Division of The
Florida Bar:

500

**Event(s)
Description:**

This will be a virtual etiquette class hosted by a professional etiquette professor. The event will take place during the lunch hour for approximately 1 hour. The event will consist of a general do's and don'ts while out networking with colleagues, as well as etiquette 101 consisting of the most important tips and advice students should be aware of when out in a business event.

**Will alcohol be
served at the
event?:**

No

**Will any
monies
received from
the YLD be
used to
purchase
alcohol, travel
expenses, or
attorney
hours?:**

No

**How will the
YLD funds be
utilized?:**

The FL Bar Young Lawyers Division ("YLD") grant money will be used to cover the cost of an Etiquette Training for 1L, 2L, and 3L students. The YLD grant award of \$500.00 would pay for an etiquette trainer to speak to the students at our school virtually. The money will not only pay for the actual training but also the time the trainer spent putting together a training that fits our needs. We will place a thank you card in the mail to the trainer and acknowledge that the training was sponsored by the Florida Bar Young Lawyers Division and add #YLDisMe.

Having proper etiquette and knowing how to conduct oneself in a professional environment is an important skill that many students do not possess. Statistics shows that 55% of our first impression is based on the way we look, 38% on the way we present ourselves and only 7% is based on what we

How does your event(s) fit into the parameters of the Professionalism Grant?:

say. Many students will be entering the work force for the first time after law school. They will be faced with many opportunities to meet with colleagues and others in the legal profession at networking events, dinners, meetings, lunches, etc. Having a general understanding of how to conduct oneself at these types of events will give students the confidence and basic knowledge to present the best version of themselves even outside of the formal setting. At the end of the training, Ave students will have an opportunity to meet with the trainer and ask any specific questions.

Will your event(s) benefit any other groups?:

Yes, this event will be in conjunction with Ave Maria School of Law's Office of Professional Development. The law school hasn't done a professional etiquette event and students will greatly benefit.

Will your event(s) be held via Zoom (or other online web platform), in-person, or a combination of the two?:

Zoom (or other online web platform)

Proposed date of event (must be held within the 2020-21 school year):

Apr 12, 2021

Describe how you will recognize The Florida Bar Young Lawyers Division for its support of your event:

Other: For this event, we will use the hashtag, #YLDIsMe, on all social media posts. At the beginning and end of the event, we will acknowledge the support and assistance of the Florida Bar Young Lawyers Division.

Budget:

[View File](#)

Signature of the LSL Law



**School
Administrator :** [Direct Link to Image](#)

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